



## Elgin City Council Meeting Agenda Item Executive Summary

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**ITEM:** A RESOLUTION OF THE CITY OF ELGIN, TEXAS, AUTHORIZING THE MAYOR EXECUTE A LETTER OF AGREEMENT WITH MARK J. SCHROEDER OF TAYLOR, TEXAS APPOINTING HIM INTERIM CITY ATTORNEY OF THE CITY OF ELGIN IN ACCORDANCE WITH THE CITY CHARTER; MAKING FINDINGS OF FACT; AND PROVIDING FOR RELATED MATTERS

**DEPARTMENT:** City Manager

**PROPOSED ACTION:**

Approval of a Letter of Agreement with Mark J. Schroeder of Hejl & Schroeder of Taylor, Texas to serve as the Interim City Attorney of the City of Elgin.

**BACKGROUND:**

Under the requirements of the City Charter and the Texas Local Government Code, the City is compelled to appoint a City Attorney, or attorneys, licensed to practice law in the State of Texas, to serve as legal advisor to the city and to all officers and departments of the city. Mark J. Schroeder of Hejl & Schroeder has agreed to certain terms, conditions, and compensation to serve in this capacity.

**BUDGET/FINANCIAL IMPACT:**

Funding for this item was {X} included { } not included in the current-year budget { } N/A

**RECOMMENDATION:**

Approval of the Resolution and Letter of Agreement as presented to appoint Mark J. Schroeder of Hejl & Schroeder of Taylor, Texas to serve as the Interim City Attorney for the City of Elgin; and direction to staff, if any, as appropriate.

**ATTACHMENTS:**

Resolution  
Letter of Agreement

- { } Staff will be making a detailed presentation on this agenda item at the meeting.  
{X} Staff will provide brief comments and answer questions on this item at the meeting.  
{ } This is a routine procedural item and no presentation is planned for the meeting.

*Councilmembers who have any detailed questions or would like to request additional information regarding this item are encouraged to contact the City Manager at their earliest convenience*